

WTREC Summer Agriculture Internship

Organization: University of Tennessee Institute of Agriculture (UTIA)

Internship Location: West Tennessee AgResearch and Education Center - WTREC (605 Airways Boulevard, Jackson, TN) – Some remote work acceptable

Duration: May–August (flexible start/end dates based on student schedule)

Hours: Up to 40 hours per week

Compensation: Paid (~\$15/hr, variable based on experience and potential scholarship/stipend)

Overview

The University of Tennessee Institute of Agriculture (UTIA) is seeking a motivated Agriculture Intern to support research and Extension efforts in row crops (Soybean, Corn, Cotton, and Wheat).

This internship offers hands-on experience and knowledge in Agriculture Research and Extension in field crops at the West TN AgResearch and Extension Center. Interns will be paired with professors in Plant Pathology, Entomology, Crop Physiology, Weed Science, Agronomy, Precision Ag, and Soil Science and Fertility. While each intern will have a 'home' program, everyone will get a rotation in the other disciplines to gain a holistic understanding of agriculture and the Research and Extension efforts that support agriculture.

Potential Responsibilities

- Help establish, maintain, and collect data on field, greenhouse, and/or laboratory trials
- Support and attend Extension events and field days
- Assist with graduate student projects

Qualifications

- Current undergraduate student seeking experience in agricultural research and Extension
- Strong written and verbal communication skills
- Ability to work in groups and independently, manage time effectively, and in adverse outdoor environments
- Interest in agriculture, Extension, or research

What You'll Gain

- A holistic understanding of agriculture research and Extension within a land-grant university system
- Hands-on experience in field research and Extension activities
- Opportunities to build a professional portfolio, learn about employment and graduate school options
- Visits to farmer fields, industry, and other agricultural experiences
- An AMAZING summer of learning, networking, and more

To Apply

Applicants need to fill out and submit 1) a UT employment application (below), 2) resume, and 3) a cover letter that briefly explains why you are interested in the program and any previous experience in agriculture or science, and if you have a preferred discipline of one of the following: Plant Pathology, Entomology, Crop Physiology, Weed Science, Agronomy, Ag Precision, and Soil Science and Fertility).

Application materials should be emailed to: Dr. Heather Kelly (youngkelly@utk.edu)

THE UNIVERSITY OF TENNESSEE

APPLICATION FOR EMPLOYMENT



Date of Application: _____

For HR Use Only

Position number and title:

Applicant No. _____

Please check all applicable options: ☐ Full-time ☐ Part-time ☐ Temporary Date available: _____

Name: _____

Last

First

Middle Initial

Mailing Address: _____

()

Primary Phone No.,
Including Area Code

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Alternate Phone No.,
Including Area Code

E Mail Address: _____

Other Contact: _____

Name

()

PI one Number, including Area Code

Address

To aid in our verification efforts, list any other names used while employed, e.g., maiden name, legal name changes, etc.: _____

Previous UT or State employee? ☐ Yes ☐ No If yes, please give dates and department/agency:

Previous Federal employee? ☐ Yes ☐ No If yes, please give dates and department/agency:

Relatives working for UT:

Name

Department

Relationship

Name

Department

Relationship

Please identify how you learned of this position and specify the source below:

- ☐ Newspaper ☐ Personal Referral ☐ Professional Journal ☐ Job Fair ☐ Job Line
☐ Vacancy List ☐ Internet ☐ Employment Security ☐ UT Employee ☐ Professional Meeting
☐ Other

Please specify source: _____

EDUCATION

Name and Location	From Month/Year	To Month/Year	Major/Degree	Did you graduate?
High School/GED:				
Vocational/Technical School:				
College/University:				
Postgraduate:				
Other:				

Honors: _____

Activities: _____

If applicable for the position applied for, note any current certificate, license (i.e. driver's license), and/or registration:

Expiration Date:

Skills: List any skills, training, or other qualifications that you feel are applicable to the position for which you have applied:

☐ Typing WPM _____

☐ Dictation WPM _____

Specialized word processing or computer-related skills:

Other: _____

Employment: List present or most recent employment first. List all employment experience including military and volunteer service. Show employment history for the past ten years or from the time you left school (if employed less than ten years). You may attach supporting documents (resume, letters of reference, etc.). If you choose to attach a resume, you may use (See Resume) in the job title and duties section. This information will be used in reference checks necessary for further consideration. Failure to answer all items in the following section may eliminate you from further consideration. If necessary, please attach a supplement page for listing additional employment history.

EMPLOYMENT HISTORY

Employer	Telephone, including area code	
Address	Salary	
Job Title and Duties	Employed (month FROM TO and year)	
Name of Supervisor	Reason for Leaving	
May we contact: Yes ____ No ____		
Employer	Telephone, including area code	
Address	Salary	
Job Title and Duties	Employed (month FROM TO and year)	
Name of Supervisor	Reason for Leaving	
Employer	Telephone, including area code	
Address	Salary	
Job Title and Duties	Employed (month FROM TO and year)	
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Name of Supervisor	Reason for Leaving	
Employer	Telephone, including area code	
Address	Salary	
Job Title and Duties	Employed (month FROM TO and year)	
Name of Supervisor	Reason for Leaving	

References: List three individuals, other than relatives, whom we can contact. They should have knowledge of your work experience and/or education. (Former employers, supervisors, professors, colleagues, etc.)

Name	Mailing Address and Phone Number	Occupation	Association With You
1.			
2.			
3.			

CERTIFICATION OF APPLICANT

I certify that all answers to the questions in this application are true, and I further understand that any false statement and/or omission in this application and all other accompanying documentation will be sufficient grounds for rejection of the application or termination of employment. I authorize the University to make any and all necessary and appropriate investigations to verify the information contained herein, including criminal records and work experience checks. I also understand prior to employment, I must provide information related to identity and employability. Failure to provide appropriate documentation for verification of employment eligibility (I-9 form) shall result in immediate termination of employment and/or offer of employment.

Signature _____ **Date** _____

All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, age, physical or mental disability, or covered veteran status.

Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations.

In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University.

Inquiries and charges of violation of Title VI (race, color, national origin), Title IX (sex), Section 504 (disability), A.D.A. (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 Melrose Avenue, Knoxville, TN 37996-3560, telephone (865) 974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.